



HERITAGE ENGLISH MEDIUM SCHOOLS

NURSERY AND PRIMARY (DAY AND BOARDING)

P.O. BOX 11791 DAR ES SALAAM

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APPLICATION FOR ADMISSION.

CLASS APPLIES: _____ TICK ONE: DAY SCHOLAR BOARDER

Passport
size

A: PERSONAL AND GENERAL INFORMATION.

Pupils Full Name _____
(First) (Middle) (Surname)

Date of Birth _____
(Day) (Month) (Year)

Place of Birth: _____
(District) (Region) (Country)

Birth Certificate No: _____ (Attach the copy) Sex: Male / Female _____

B. CONTACT INFORMATION

Father's/ Guardian's name: _____

Occupation: _____ Religion _____ Denomination _____

Address _____ Mobile contacts _____

Mother's/Guardian's Name: _____

Occupation: _____ Religion _____ Denomination _____

Address _____ Mobile contacts _____

C: IMPORTANT /MEDICAL REPORT

Parent/Guardian should be sincere and honest enough to give the true picture of the child's health for the necessary consideration and support.

Does the applicant have any physical impairment? Yes No If yes please indicate

D: EXAMINATIONS / INTERVIEW

Interview will be done on Sunday 12th December 2021 from 8:00am

SCHOOL REGULATIONS.

1. Saturday is the day of worship at Heritage, thus all pupils are obliged to attend church services. Pupils are also required to attend daily worships i.e. Morning devotion and Evening vespers without any failing.
2. Bible subject is compulsory to all pupils, thus, parents are required to buy Bibles from the school for their children. A pupil cannot be registered minus the Bible at hand.
3. Authorized, appropriate uniforms and hair style are recommendable. No hair plaiting is allowed.
4. Bangles, neck lace, rings, wigs and applying cosmetics etc are strictly prohibited at school.
5. No pupil is allowed to go beyond the gate and the school boundaries alone without permission from the school authority and accompanied by either the parent, responsible care taker i.e. matron/ patron, or the teacher on duty.
6. Keep and respect the school properties, your personal properties and your fellow pupils' properties. Carelessness will not be tolerated. Compensation will be done by the parent on the damaged property done by the pupils.
7. Abusive language and Jokes are strictly prohibited.
8. No fighting or rough play such as pushing, kicking, chasing and wrestling or throwing objects any how should be exercised to any one, any time.
9. Pupils should respect and show reverence in the house of prayers as well as keeping God's Ten Commandments.
10. Obey and respect all the school administration staff members and the prefects.
11. Punctuality must be observed all the time.
12. English is the medium of instructions and communication. Speak English all the time.
13. Academic promotion from one class to the next is on merit. No pupils will be promoted below 65% for whatever reasons whatsoever.
14. All subjects and periods of study are compulsory
15. All school meals are compulsory to all pupils and must be taken from the dining hall and not outside.
16. Pupils must not leave school or receive visitors' prior permission from the administration.
17. Pupils are expected to portray high degree of discipline.
18. Report all cases of illness immediately to the immediate care taker, matron, patron or to the administration.
19. Do not receive or keep any kind or amount of money. All money should be paid or surrendered to the school cashier in exchange of the receipt there and then.
20. Do not bring to school any dangerous or unwanted items(things) such as razor blade, knife, matchbox etc.
21. No external meals or food is allowed.
22. Maintain silence on campus. Refrain from unnecessary noises, shouting and screaming of any kind are not allowed.
23. Keep your self smart throughout the day.
24. Keep the environment; clean avoid throwing papers and other rubbish any how.
25. Do not spoil or cut flowers, trees etc.
26. No pupil shall be admitted/ registered at the beginning of the term without settling school fees and text books.
27. All pupils' visitations should follow the School Calendar. Parents are allowed to come to School any day for official duties but are not allowed to see pupils or talk to pupils.
28. Family issues like weddings, greeting relatives, parties etc will not be entertained. Pupils will not be allowed to leave School for such issues. Wisdom should be used during death of distant relatives too. Pupils become psychologically affected when they attend them.
29. Heritage English Medium School working hours: **Monday – Friday 8:00 am – 3:30 pm.**

➤ Sundays and Public holidays are strictly for appointments.

SUSPENDIBLE MISTAKES

1. Misplacing / losing property e.g. Books, Bible etc
2. Carelessness/ uncleanliness (body and uniform)
3. Not attending to duties e.g. cleaning classes, washing utensils and dormitories
4. Speaking Kiswahili.
5. Extreme jokes involving parents' names and strong arguments.
6. Disobeying the elders and prefects.
7. Making noise and disturbing others in class.
8. Failure to report to the teachers or elders' bad behaviors of fellow pupils/ hiding the truth.
9. Discussing about elders and giving them funny names.
10. Copying fellow pupils work.
11. Failure to complete one's homework or assignment.
12. Failure to participate fully in Extra- curriculum activities e.g. Sports and Games, PF, etc
13. Improper use of the toilet and bathroom.
14. Escaping meals at school.
15. Speaking lies and accusing other pupils falsely.
16. Jumping the queue/ Not respecting the line up for food.
17. Not carrying the Bible to worship services.

EXPULSIVE MISTAKES.

1. Stealing other Pupils properties.
2. Abusing fellow pupils and name calling or using abusive gestures.
3. If found with unwanted properties at school e.g. DVD'S, VCDS, Rings and any form of stuffs.
4. Consuming and accepting food from parents and relatives on visitation days.
5. Intentionally destroying the school properties and fellow pupils' properties.
6. Fighting at school.
7. Failure to finish one's home work or class work on several occasions.
8. Giving false information to teachers and parents.
9. Having sexual relationships at school e.g. writing love letters, hugging and holding one another in dark places, or discussing about boy- girl relationships at School.
10. Refusal to get punishment from the teachers.
11. Extreme carelessness.
12. Not honoring the National flag.
13. If one escapes from School without permission.

If you agree to keep and abide by the above school rules and regulations kindly sign here underneath

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Pupil's name

.....
Signature

.....
Date

.....
Parent's/ Guardian name

.....
Signature

.....
Date